

Summary of Executive Decisions taken on 21 September 2023

Part I

Capital Financing Report Financial Year 2023/24 Quarter One (EX4361) (Item 6.)

Resolved that Executive:

- Note the quarter one underspend position of £15.1 million and reprofiling proposals of £14.1 million. Reprofiling proposals are included in appendix D.
- Note the budget changes included in the quarter one position detailed in appendix A, and proposed external funding changes in appendix B. The proposed external funding changes result in a net increase in expenditure budgets of £1.9 million and a reduction in the Council funded element of the programme of £4.4 million.

Executive approve:

- A new Council funded project for the procurement of a new Adult Social Care client management system (£224k) is added to the 2023/24 capital programme (appendix C). The current contract is due for retender and procurement activity is due to commence in the current financial year with full implementation of a software solution in financial year 2025/26.
- A new Council funded project for installation of CCTV cameras at Market Street (£18k) to be added to the 2023/24 capital programme, as per Appendix C. This is to provide coverage of external areas not presently benefiting from CCTV, in response to an upward trend in theft of bicycles and vandalism to the plant room fencing and nearby street lighting.
- A new Council funded project to acquire polling booths to be added to the 2023/24 capital programme (£40.5k), as per Appendix C. This is to replace existing equipment in poor condition, and which will then incorporate an accessible level for ease of use by disabled voters.
- A new Council funded project to acquire accounting software to be added to the 2023/24 capital programme (£22.5k), as per Appendix C. This is required to support mandatory compliance with accounting requirements on adoption of the International Financial Reporting Standard 16 on lease accounting (IFRS16). Fees for future years licence costs will be included as part of the 2024/25 capital build process.

This decision is eligible to be 'called-in'. However, if the decision has not been 'called-in' by 5.00pm on 29 September 2023, then it will be implemented.

If you have any queries regarding these decisions, please contact:

Sadie Owen, Principal Democratic Services Officer Tel: (01635) 519052 or e-mail: sadie.owen1@westberks.gov.uk

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2023/24 Revenue Financial Performance Quarter One (EX4360) (Item 7.)

Resolved that Executive:

- Note the £6.3m overspend.
- Note the implementation of measures included in the report around recruitment, staffing and agency.
- Note the establishment of a Financial Review Panel (FRP) to meet weekly to ensure the spending limits are being adhered to.
- Request that opportunities for raising in year capital receipts are brought forward to a future Executive meeting.

This decision is eligible to be 'called-in'. However, if the decision has not been 'called-in' by 5.00pm on 29 September 2023, then it will be implemented.

Corporate Transformation Programme 2023-25 (EX4448) (Item 8.)

Resolved that Executive:

- Note the report, which will be the first in a series of updates on the delivery of the programme.

This decision is not subject to call in as:

- *Report is to note only*

therefore it will be implemented immediately.

Results of Public Consultation - Potential Sports Pitch at Manor Park (EX4434) (Item 9.)

Resolved that Executive:

- Agrees not to progress with a planning application for the creation of a sports pitch at the Manor Park site and to explore alternative locations for the creation of new sports pitches.

This decision is eligible to be 'called-in'. However, if the decision has not been 'called-in' by 5.00pm on 29 September 2023, then it will be implemented.

Community Forums (EX4427) (Item 10.)

Resolved that Executive note the establishment of Community Forums on the basis of the following operating model:

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- Community Forums will take place as and when the need arises, but at least quarterly;
- These will be attended by a Member of the Executive;
- The Chief Executive or relevant Executive Director will attend and be supported by the relevant Service Director or senior manager depending on discussion topics;
- These meetings should take place at various locations across the district on a roving basis with invitees attending in person, but must have the ability to be operated in a hybrid format;
- Topics for discussion will relate to matters of interest to communities in all or part of the district, which must be approved by the Leader; and
- A Community Forum Webpage will be developed to promote the meetings and to provide feedback and updates on items discussed at meetings.

Executive note the Community Forum Terms of Reference, produced at Appendix B.

Executive also note the EAG Open Forum Terms of Reference, which can be found at Appendix C.

This decision is not subject to call in as:

- *Report is to note only*

therefore it will be implemented immediately.

Response to the Overview and Scrutiny Management Commission Task and Finish Group Report on the Customer Journey (EX4378) (Item 11.)

Resolved that Executive:

- Agree the proposed action plan that has been developed in response to the recommendations raised by the Task and Finish Group.

This decision is not subject to call in as:

- *the item has been considered by the Overview and Scrutiny Commission, or has been the subject of a review undertaken by another body within the preceding six months.*

therefore it will be implemented immediately.

Response to the Overview and Scrutiny Management Commission Task and Finish Group Report on Fees and Charges (EX4379) (Item 12.)

Resolved that Executive:

- Agree the proposed action plan that has been developed in response to the recommendations raised by the Task and Finish Group.

This decision is not subject to call in as:

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- *the item has been considered by the Overview and Scrutiny Commission, or has been the subject of a review undertaken by another body within the preceding six months.*

therefore it will be implemented immediately.

Amendments to Public Protection Partnership's Inter Authority Agreement (IAA) (EX4415) (Item 13.)

Resolved that Executive:

- Approves that the Service Lead for Legal and Democratic Services, in consultation with the Service Lead for Public Protection, be authorised to make the amendments to the Inter-Authority Agreement of the 6th January 2017 to reflect the decisions of this Council and Bracknell Forest Borough Council.

This decision is not subject to call in as:

- *a delay in implementing the decision this would cause the Council serious financial implications or could compromise the Council's position.*

therefore it will be implemented immediately.

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